

**GALENA PARK INDEPENDENT SCHOOL DISTRICT
MINUTES OF THE BOARD MEETING**

Regular Meeting

Monday, August 9, 2021

Administration Building of Galena Park Independent School District

14705 Woodforest Blvd.

Houston, TX 77015

6:00 PM

The Board of Trustees of Galena Park Independent School District met for a Regular Meeting on Monday, August 9, 2021, with the following members present: President, Jeff Miller; Vice President, Adrian Stephens; Secretary, Noe Esparza; Trustees: Ramon Garza, Norma Hernandez, Herbert Alexander Sanchez and Dr. John Moore, Superintendent of Schools. Elizabeth Valdez recorded the minutes. Wanda Heath Johnson was absent.

PUBLIC HEARING: At 5:54 p.m., Mr. Miller called the Public Hearing to order and introduced Holli Malloy, Assistant Superintendent for Curriculum and Instruction and Professional Development, who provided the Annual Performance Report of the District's Optional Flexible School Day Program for the 2020-2021 school year.

The Public Hearing was adjourned at 5:56 p.m.

REGULAR MEETING: At 6:00 p.m., Mr. Miller called the meeting to order. Jeff Miller opened the meeting with a prayer, Galena Park High School JROTC color guard presented the pledges to the American and Texas flags.

PUBLIC COMMENT ITEMS: There were no audience items.

A. Public Comment for Posted Agenda Items:

There were no public comments for posted agenda items.

B. Public Comment for Non-Agenda Items:

Sherrhonda Hunter, presented and talked about Galena Park ISD being a great place to be.

Dianna Williams, submitted a public comment regarding COVID-19 protocols for the athletics department.

RECOGNITION: Dr. Moore recognized the following:

A. Special:

1. Dr. John C. Moore, Jr., Superintendent of Schools, and the newly elected Board President will present Mr. Ramon Garza with a gavel for his services as Board President for the 2019-2020 and 2020-2021 school years.
2. Dr. John C. Moore, Jr., Superintendent of Schools, will recognize the new Board officers for the 2021-2022 school year.

B. Employee:

1. Galena Park ISD will recognize the following administrators and their new assignments for the 2021-2022 school year.
Brian Allen, Senior Director for Security & Emergency Management
Myra Castañeda, Director for Educational Support
Toby Castro, Director for Career & Technical Education
Dr. Codi Freeman, Senior Director for Elementary Curriculum & Instruction
Manuel Escalante, Principal, Green Valley Elementary School
Viviana Killion, Senior Director for School Community & Governmental Relations
Dr. Marley Morris, Senior Director for Secondary Curriculum & Instruction
Juan Ramirez, Principal, Woodland Acres Middle School
Jennifer Roach, Director for Elementary ELA & Social Studies
Christopher Young, Director for Budget & Tax Services
Amicha Williams, Executive Director for Business Support Services
2. Galena Park ISD will recognize the Technology Department for receiving the Common Sense District designation for embracing responsible student digital citizenship.
3. Galena Park ISD will recognize the Business Services Department for earning The Certificate of Excellence in Financial Reporting from the Association of School Business Officials International for the fiscal year ending 2020.

BOARD COMMENTS: Jeff Miller thanked Ramon Garza for his service as the President of the Board of Trustees.

REPORTS: Mr. Miller introduced Harold "Sonny" Fletcher III, Senior Director for Facility Planning and Construction, who provided a 2016 Bond Program construction update.

Mr. Miller introduced Jerid Link, Executive Director for Human Resource Services – Compliance & Hearing, who presented the EIC (LOCAL) Academic Achievement Class Ranking as presented for Board of Trustees review at first and final reading. Mr. Link also presented the Texas Association of School Boards Localized Policy Manual Update 117 as presented for the Board of Trustees review and adoption at first and final reading.

NEW BUSINESS – ACTION:

Mr. Miller asked the Board if there was a motion to approve naming Noe Esparza as delegate and Norma Hernandez as alternate to the 2021 TASB Delegate Assembly to be held on September 25, 2021.

A motion was made by Ramon Garza and seconded by Adrian Stephens to approve naming Noe Esparza as delegate and Norma Hernandez as alternate to the 2021 TASB Delegate Assembly to be held on September 25, 2021, as presented. The motion passed with a vote of 6-0-0.

Mr. Miller asked the Board if there was a motion to approve Board Resolution authorizing Galena Park ISD to allow employees until the end of the 2021-2022 school year to use up to 64 hours of paid sick leave for specified reasons related to positive COVID-19 results.

A motion was made by Adrian Stephens and seconded by Norma Hernandez to approve Board Resolution authorizing Galena Park ISD to allow employees until the end of the 2021-2022 school year to use up to 64 hours of paid sick leave for specified reasons related to positive COVID-19 results as presented. The motion passed with a vote of 6-0-0.

Mr. Miller asked the Board if there was a motion to approve endorsing the nomination of Tony Hopkins, Friendswood ISD Board of Trustees, for the TASB Board of Directors, Region 4, Position 4C.

A motion was made by Adrian Stephens and seconded by Noe Esparza to approve endorsing the nomination of Tony Hopkins, Friendswood ISD Board of Trustees, for the TASB Board of Directors, Regions 4, Position 4C as presented. The motion passed with a vote of 6-0-0.

CONSENT AGENDAS – ACTION: So that audience members might better understand the Consent Agenda process, Mr. Miller stated that the Board members receive Agenda Items prior to each Board meeting and are given adequate time to go through each Agenda Item thoroughly and to ask questions of the staff, if needed.

Mr. Miller asked the Board if any item from the General Consent Agenda should be removed for a separate vote. No item was requested for separate vote, and the General Consent Agenda was presented for a motion.

1. Consider approval of the minutes for the Workshop and Regular Meeting held on Monday, June 14, 2021.
2. Consider approval of additions, revisions or deletions to district policies as recommended by TASB Policy Service and according to the Instruction Sheet for TASB Localized Policy Manual Update 117.
3. Consider approval of the nominees for the Social Studies Advanced Placement instructional materials' adoption committees as listed:
GPHS - Taylor Atchely, John McCracken, Kayla Daugherty
NSSHS - John Childres, Stephen Rose
4. Consider approval of the 2021-2022 Optional Flexible School Day Program Application.
5. Consider approval of the Student Code of Conduct for the 2021-2022 school year.
6. Consider approval of the District Improvement Plan and Campus Improvement Plans for the 2021-2022 school year.
7. Consider approval of the District of Innovation plan renewal for five years as required by the Texas Education Code.
8. Consider approval of revision to district policy EIC (LOCAL) Academic Achievement Class Rank at first and final reading.

A motion was made by Ramon Garza and seconded by Herbert Sanchez to approve the General Consent Agenda as presented. The motion passed with a vote of 6-0-0.

Mr. Miller asked the Board if any item from the Construction Consent Agenda should be removed for separate vote. No item was requested for separate vote, and the Construction Consent Agenda was presented for a motion.

1. Consider approval of the Schematic Design for Galena Park High School – Additions/Renovations – Phase 2, as presented by PBK Architects, Inc.
2. Consider approval of a Blanket Easement to CenterPoint Energy Houston Electric, LLC, on the Pyburn Elementary site, and authorize the Superintendent or designee to execute the Terms and Conditions Agreement and the Board President to execute the final located easement.

A motion was made by Norma Hernandez and seconded by Noe Esparza to approve the Construction Consent Agenda as presented. The motion passed with a vote of 6-0-0.

Mr. Miller asked the Board if any item from the Financial Consent Agenda should be removed for separate vote. No item was requested for separate vote, and the Financial Consent Agenda was presented for a motion.

1. Consider approval of the renewal for the period of September 1, 2021, through August 31, 2022, for General Liability, Auto Liability & Physical Damage, Educators Legal Liability and Crime Insurance provided by Texas Political Subdivisions Joint Self Insurance Fraud through an Inter-local Agreement.
2. Consider approval for the award of RFP 21-006 Custodial Supplies for the period of September 1, 2021, through August 31, 2022, at an estimated expense of \$500,000 to vendors listed below:
Butler Business Products
Buckeye Cleaning Center-Houston
Ferguson Facilities Supply/Matera Paper
Gulf Coast Paper/Imperial Dade
Liberty Office Products
MSC Industrial Supply Company
Pyramid School Products
Quill, LLC
Ridley's Vacuum and Janitorial Supply
School Specialty, LLC
Zhou Medical Solutions, LLC
3. Consider approval for the purchase of STEMscopes a TEKS aligned, customizable blending learning curriculum; for the period of September 1, 2021, through August 31, 2022, from Accelerate Learning Inc., via TIPS #210301 at an estimated cost of \$105,000.
4. Consider approval for the purchase of guided reading text libraries for the period of September 1, 2021, through August 31, 2022, via Scholastic Inc., using Choice Partners contract #20/0132KN-22, at an estimated cost of \$121,000.
5. Consider approval for the purchase of Edgenuity for the period of September 1, 2021, through July 31, 2022, via 57-Buyboard #573-18, utilizing Instructional Materials Allotment funds at an estimated total cost of \$75,000.
6. Consider approval for the purchase of i-Ready Diagnostic and Instructional User Package from Curriculum Associates, utilizing Instructional Materials Allotment funds, via Buyboard contract #573-18, for an estimated amount of \$181,000.
7. Consider the purchase of Benchmark Education Phonics via EPIC 6 Contract #13-21, from September 1, 2021, through August 31, 2022, at an estimated cost of \$620,000.
8. Consider approval of the contract with Education Elements for the September 1, 2021, through August 31, 2022, school year to support the implementation of blended learning via, Region 19, Contract #18-7281 at an estimated cost of \$80,000.
9. Consider approval for the purchase of the Frogstreet Pre-K materials utilizing Instructional Materials Allotment funds, at an estimated total cost of \$77,000 through the State Board of Education instructional materials eligible for adoption for the period of September 1, 2021, through August 31, 2029. Purchases of State Board-adopted instructional materials are not subject to the competitive purchase requirements of TEC 44.031.
10. Consider approval of the Catering Sales Event Agreement with the Hilton Americas Hotel-Houston to host North Shore Senior High School 2022 Prom on April 22, 2022, and delegate authority to the Superintendent, or designee, to negotiate and execute a contract for an estimated amount of \$60,000.
11. Consider approval of the purchase of two pianos from The Clavier Group, Inc. via Buyboard Contract #619-20 at an estimated amount of \$60,000.
12. Consider approval for the payment of the tuition for the students in the dual credit scholarship program for the 2021-2022 school year to San Jacinto College District at an estimated amount of \$400,000.
13. Consider approval for the purchase of textbooks for students in the dual credit scholarship program from Barnes and Noble for the period of September 1, 2021, through August 31, 2022, via Central Texas Purchasing Alliance using Clear Creek ISD RFP# 2021.601 Instructional Materials and Teaching Supplies at an estimated total amount of \$250,000.

14. Consider approval of the purchase of environmental services (excluding engineering services) through August 31, 2021, from Total Safety U.S., Inc. via Southeast Texas Cooperative contract #20190404 at an estimated amount of \$100,000.
15. Consider approval of the purchase of grocery supplies funded by Student Nutrition from September 1, 2021, through August 31, 2022, as presented:
- | | |
|------------------------------------|--------------|
| Alpha Foods Company, Inc | \$ 130,000 |
| Borden Dairy Company of Texas, LLC | \$ 1,700,000 |
| Hardie's Fresh Foods | \$ 300,000 |
| Kurz & Company | \$ 200,000 |
| Labatt Food Service | \$ 4,800,000 |
| Tyson Prepared Foods, Inc. | \$ 125,000 |
| Trident Beverage, Inc. | \$ 50,000 |
| Total | \$ 7,305,000 |
16. Consider approval for the renewal of RFP 18-010 Pest Management Services for the period of September 1, 2021, through August 31, 2022, from Bug Man Pest Control, at an estimated annual expenditure of \$150,000.
17. Consider approval for the award of RFP 21-005 Warehouse Services for the period of September 1, 2021, through August 31, 2022, at an estimated expenditure of \$500,000 with multiple vendors listed below:
- ACCO Brands Corporation
 - Graphics Unlimited, Inc.
 - Gulf Coast Paper/Imperial Dade
 - Liberty Office Products
 - MSC Industrial Supply Company
 - Nasco Education, LLC
 - Nashville EMS Supply
 - Pyramid School Products
 - Quill, LLC
 - Ridley's Vacuum and Janitorial Supply
 - School Health Corporation
 - School Specialty, LLC
 - Texas Art Supply
 - The Tree House, Inc.
 - Unipak Corporation
 - Zhou Medical Solutions, LLC
18. Consider ratification of the budgeted purchases of custodial supplies in an amount over \$50,000 through August 31, 2021, from Ridley's Vacuum & Janitorial Supply via Choice Partners contract #18/075KD-12.
19. Consider ratification of the budgeted purchases of surveying services in an amount over \$50,000 through August 31, 2021, from West Belt Surveying, Inc. in accordance with State of Texas, Education Code 2254.003 for professional services.
20. Consider approval of the purchase of Original Equipment Manufacturer replacement school bus parts from Thomas Bus Gulf Coast GP, Inc., via Buyboard Contract #630-20, at an estimated amount of \$100,000.
21. Consider ratification of the budgeted purchases of computer and tablets in an amount over \$50,000 through August 31, 2021, from Apple Inc via the Texas Department of Information Resources Contract #DIR-TSO-3789.
22. Consider adopting the resolution designating Dr. Sonya Haidusek-Niazy, Chief Financial Officer & Deputy Superintendent for Operational Support, Ida Schultze, Executive Director for Treasury and Finance, and Amicha Williams, Executive Director for Business Support Services, as Investment Officers.
23. Consider approval to modify Pay Rates for the 2021-2022 school year. These rates will be included in the 2021-2022 Compensation Plan.
24. Consider approval of the resolution committing 100% of Campus Activity Fund balance at August 31st of each fiscal year end as a portion of the Special Revenue Fund balance as presented.
25. Consider approval of the proposed Budget Amendments for the months of June and July 2021.
26. Consider purchase approval to sign the Shared Service Arrangement with Tri-County East Regional Day School Program for the Deaf, and renew the agreement via an interlocal agreement with Goose Creek Consolidated Independent School District for a period of one year beginning July 1, 2021, through June 30, 2022, at an estimated expenditure of \$400,000. The annual expenditure may increase based on utilization of contracted services.

27. Consider approval to purchase service agreements with Avondale House to provide day school, speech therapy, occupational therapy and behavior support services for the period of September 1, 2021, to August 31, 2022, via Spring ISD Bid No. 19-016 at an estimated cost of \$300,000.
28. Consider purchase approval to contract with Specialized Assessment and Consulting for the period of August 1, 2021, through July 31, 2022, via Central Texas Purchasing Alliance using Goose Creek CISD's RFP 19-017 Contracted Services and Related Products valid through June 30, 2024, at an estimated amount of \$325,000.
29. Consider purchase approval of the contract between the District and Visual Communication Services for the period of August 12, 2021, through May 27, 2022, for sign language interpreting services via Harris County Department of Education contract # 17/041KJ (General Consultant Services) for approximately \$100,000.
30. Consider approval for the award of RFP 21-004 Telehealth Services for a one-year term, with the option to renew for three additional one year terms, starting October 1, 2021, through September 30, 2022, at an estimated annual expenditure of \$150,000.

A motion was made by Adrian Stephens and seconded by Herbert Sanchez to approve the Financial Consent Agenda as presented. The motion passed with a vote of 6-0-0.

INFORMATION: The following documents were presented for information:

A. Sonya Haidusek-Niazy, Chief Financial Officer/Deputy Superintendent for Operational Support, presented:

1. Certification of Tax Collection Rate
2. Quarterly Investment Report for the Period of March 1, 2021, through May 31, 2021
3. Comparative Tax Collection Report for the period of September 1 through June 30 for fiscal years 2019-2020 and 2020-2021
4. Donation Report for July 2021
5. Annual Report of the District's Cooperative Purchasing Program Management Fees for fiscal year 2021-2022
6. 2016 Bond Program Financial Report as of June 30, 2021

B. Elizabeth Lalor, Deputy Superintendent for Educational Support and School Administration presented:

1. Early Head Start Update and Fund 205 Expenditure Report Summary from May 2021
2. Early Head Start Policy Council Meeting Minutes from May 2021
3. Early Head Start Update and Fund 205 Expenditure Report Summary from June 2021
4. Early Head Start Policy Council Meeting Minutes from June 2021

At 6:37 p.m., the Board met in Executive Session as authorized by Sections 551.001 through 551.084, et seq of the Texas Government Code pursuant to:

A. Section 551.074 Personnel - Deliberate appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public employee.

1. Consider approval of the employment of contractual personnel as presented.

At 7:00 p.m., Mr. Miller announced that Executive Session was adjourned, and the Board would meet in Public Session for the following action on items discussed in Executive Session.


Mr. Miller called for a motion to approve the employment of contractual personnel as presented.

A motion was made by Noe Esparza and seconded by Ramon Garza. The motion passed with a vote of 6-0-0.

There being no other business before the Board at this time, the meeting was adjourned at 7:01 p.m.



Jeff Miller, President

ATTEST:


Noe Esparza, Secretary